

State of Connecticut Office of the Attorney General
Employment Attorney
Within Employment, Workers' Compensation and Labor Section

Class Title: Assistant Attorney General 1 or 2
Location: Hartford, Connecticut
Hours: Full-time, 40 hours per week
Salary Range: Assistant Attorney General 1 - \$\$89,028.00
Assistant Attorney General 2 - \$108,320.00

Closing Date: Initial closing date of May 24, 2024; search will continue until position is filled.

Overview

We are recruiting for an employment litigation attorney to join the Employment Division of the Employment, Workers' Compensation, and Labor Section at the Office of the Attorney General. The Employment Division is responsible for advising and defending all branches of Connecticut state government and all state agencies, including the University of Connecticut, the UCONN Health Center, and the Connecticut State Colleges and Universities, as well as state officials in employment-related litigation and administrative complaints. Attorneys in the Employment Division litigate cases before the Connecticut Superior, Appellate, and Supreme Courts, in the Federal District Courts, and at the Second Circuit Court of Appeals, and also appear before administrative agencies, including the Connecticut Commission for Human Rights and Opportunities and the Federal Equal Employment Opportunities Commission.

Office of the Attorney General

The Connecticut Attorney General's Office offers challenging, interesting, and meaningful litigation work. Our attorneys are given significant responsibility and hands-on experience early in their careers. We are dedicated to public service and our fourteen legal Sections offer a diverse and broad range of legal initiatives. The Office is an Affirmative Action/Equal Opportunity employer and we welcome applications from all qualified candidates.

Specific Responsibilities

An Assistant Attorney General 2 in the Employment Division of the Employment, Workers' Compensation, and Labor Section performs advanced and complex legal work and manages a full case load; researches, interprets, analyzes and applies relevant state and federal laws, statutes, regulations and legislation; negotiates and drafts settlement agreements; prepares pleadings, including motions to dismiss, motions to strike, motions for summary judgment, and other court filings; manages discovery, including e-discovery; serves as lead or co-counsel in trials in state and federal courts; handles the preparation and presentation of appeals; and handles the preparation and presentation of cases before the Connecticut Commission for Human Rights and Opportunities and Federal Equal Employment Opportunities Commission. An Assistant

Attorneys General 2 in the Employment Division will work independently and also as part of a team, taking instruction from senior assistant attorneys general on complex matters as necessary.

Qualifications

Applicants must be admitted to the Connecticut bar or be eligible to waive into the Connecticut bar and be in good standing at the time of application. Preferably, applicants will also be admitted to the Federal District Court for the District of Connecticut. Ideal candidates are those with at least 2 years of litigation experience who are passionate and enthusiastic about joining the Attorney General's Office and have some or all of the following skills and attributes:

- Civil litigation experience, including some or all of the following: drafting pleadings and dispositive motions, managing discovery, and conducting hearings and trials;
- Experience or interest in employment law and/or administrative law;
- Excellent legal writing ability and strong oral advocacy skills;
- Strong legal research skills with a keen attention to detail;
- Experience or interest in discovery, including electronic discovery;
- Excellent analytical skills and the ability to work on complex issues;
- Experience or interest in negotiating settlements and mediating issues;
- Capable of independently managing and progressing a full and diverse caseload;
- Excellent organizational and time-management skills;
- Practical and creative problem-solving abilities; and,
- Team player who enjoys collaborating with colleagues.

Application Instructions

If you are interested in joining the Employment Division of the Employment Workers' Compensation, and Labor Section of the Office of the Attorney General, please download our application materials at the links below and submit an application directly to Human Resources, c/o susan.cavanaugh@ct.gov, with a copy to antoria.howard@ct.gov. In the cover letter or email please note that you are applying for a position as an Employment Attorney within the Employment Division.

<https://portal.ct.gov/-/media/AG/Employment/AAG-Instructions-to-candidates.pdf>

https://portal.ct.gov/-/media/AG/Employment/AAG_Application.pdf