

Guide to a Feasibility Study:

1. Refer to the Nursing Education Programs and Licensure Requirements General, Sections 20-90-45 to 20-90-59 (the Regulations).
2. The **Board of Examiners for Nursing (BOEN)** expects that the study will clearly substantiate the need for the Program in the specific geographic area chosen.
3. Provide the following to the **BOEN** (in hard copy or electronic device 7 weeks prior to the **BOEN** meeting):
 - a. Specify the geographic area/community chosen and rationale for the selection.
Also include:
 - i. Description of the characteristics of the population in the community including current and emerging health needs.
 - ii. How that community will support the needs of the Program.
 - iii. A list of existing Nursing Programs in that and/or surrounding the community chosen.
 - iv. A list of existing programs in the community for education in related health care fields as these programs could be surveyed.
 - b. Survey the health care entities where graduates could be hired (Graduate employment opportunities). Surveys to include:
 - i. The number of Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) employed and current openings.
 - ii. Is the health care entity planning to adjust the number of nursing positions in the future and the rationale for those adjustments?
 - iii. Provide all actual survey forms received and any documentation of follow-up communication.
 - c. Contact the existing Nursing Programs in that and/or surrounding the community chosen and include information on :
 - i. Potential overlapping with other Programs in the use of clinical facilities and the impact on both the proposed and existing Programs.
 - ii. The usual wait list for the existing Programs.
 - iii. Will the existing Programs refer students to your proposed Program?
 - d. The applicant pool (consumer) including:
 - i. The population targeted and the rationale.
 - ii. How the population will be reached.
 - iii. Any data that validates your target population is appropriate and reachable.
 - iv. Student retention plan.
 - v. Plans for articulation.
 - e. Educational facilities to be utilized including:
 - i. Location(s) including if accessible by public transportation.
 - ii. Number of classrooms, laboratories, library/resource center, conference room(s), computer room(s), office space(s) including the capacity of each.

- iii. Titles and number of support staff dedicated to the Program.
 - f. Health care entities/Clinical facilities to be utilized including:
 - i. Documentation from the health care entities that they will accept students from the proposed Program including the number of students, days & shifts available, experiences that will be available, what other Programs utilize the entity and that students from existing Programs will not be displaced.
 - g. Budget; provide documentation of financial resources for planning, implementation and continuation for the Program with budget projections for the next 5 years.
- 4. Attend & participate in the **BOEN** meeting including answering any questions from the **BOEN** members regarding the request.
 - a. Provide any additional information as requested by the **BOEN** and take note of the **BOEN'** s response to the request.